



My MVP shortcuts:

Group	+ +
Un-group	+ + +
Duplicate objects	+
Copy Item	+
Paste Item	+
Add new slide	+ +
Undo last action	+
Redo last action	+
Select all objects	+

Text & alignment (once you select it):

Center	+
Justify	+
Left align	+
Right align	+
Insert hyperlink	+
Bold , <i>Italic</i> , <u>Underline</u>	+ / /
Make text smaller/bigger	+ + /
Copy/paste formatting	+ + /
Animation Painter	+ +

Workflow Ninja: Drag Click Hold

+ Add to existing selection

Bring an object forward / backward:

+ + /

Send an object to front / to back:

+ + + /

When creating shapes:

Create from center point

Keep original proportions

De-activate Smart Guides
(release option key before releasing the click so it doesn't duplicate)

When clicking down and moving an object:

Duplicate

Move in straight line

During presentation:

Start presentation	+ +
Start from current slide	+
Next slide	
Previous slide	
Zoom In	+
Zoom Out	+
End slide show	